

To: NCHSAA Registered Football Officials

Football Officials,

With the end of summer inching ever closer, we turn our attention to the high school fall sports season. As you are one of the NCHSAA's registered officials for the fall, it also brings upon the time of clinics, scrimmages, mechanics review, and games. In addition, it also brings about the required examination that each official must take each year.

For the first time, all of the NCHSAA exams will be conducted solely online. The examination will be similar in content to previous exams in the past, with true/false format, and a two (2) hour time limit. There will be 100 questions in which to answer.

The examination dates this year are **August 25<sup>th</sup> – August 29<sup>th</sup>**. The exam opens at 8:00 am Monday morning, and will close at 11:59 pm on Friday night. You may log in and take the exam at any time during the week. Remember, you are only allowed one (1) opportunity to take the exam, so once you begin, you must finish the exam at the same time. There will be five (5) pauses allowed for breaks during the test, but the time of these breaks are limited, so use them wisely.

The exam website is **[exams.nfhs.org](http://exams.nfhs.org)**. Much more detailed instructions regarding setting up a profile, logging in, and taking the exam is listed on the testing page. To get to these instructions, please click on the link that says: **Exam Site Instructions**. These are very detailed and will answer any question you might have about creating a profile or logging in to take the exam. Be sure to use your NCHSAA user id (last name plus last four (4) digits of SSN unless you have changed it) when creating your profile when it asks for state id, this is vitally important to make sure you get credit for your exam score. Failure to do so will result in your score not being recorded and loss of eligibility to officiate this year.

As a reminder, you must make a 65 or higher to remain eligible to officiate this year. If you make under a 65, please call Tra Waters at 919-962-7782 or email at [waters@email.unc.edu](mailto:waters@email.unc.edu) to discuss potential retesting arrangements.

As the season progresses, remember you are representing the NCHSAA and are serving the student-athletes of North Carolina. Be professional, courteous, prepared, punctual, but most of all remember to HAVE FUN!!

Good Luck in 2008-2009!!

Tra Waters